

## Construction

CH 0008

# Construction work safety checklist >

### Managing work sites

When managing work sites ensure you:

	Yes	No
Give enough time to planning, organising and controlling your work	<input type="checkbox"/>	<input type="checkbox"/>
Have a site-specific safety management system and ensure it is implemented	<input type="checkbox"/>	<input type="checkbox"/>
Check what actually happens during work and stop dangerous practices	<input type="checkbox"/>	<input type="checkbox"/>
Take pride in your safety standards and encourage safe work practices	<input type="checkbox"/>	<input type="checkbox"/>

### Notification of work

If you answer YES to any of the following questions, you are required to notify NT WorkSafe at least 7 days prior to the commencement of work.

	Yes	No
Will there be excavations deeper than 1.5m or will they require shoring?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be using explosives to demolish a building or structure?	<input type="checkbox"/>	<input type="checkbox"/>
Are you demolishing or dismantling a structure with a height greater than 6m?	<input type="checkbox"/>	<input type="checkbox"/>
Are you removing or disturbing any asbestos material? (NOTE: some jobs may require a licensed asbestos removalist)	<input type="checkbox"/>	<input type="checkbox"/>
Are you using suspended scaffolding?	<input type="checkbox"/>	<input type="checkbox"/>
Are you using scaffolding as public stands?	<input type="checkbox"/>	<input type="checkbox"/>

Notification forms are available from your nearest office of NT WorkSafe office, on the website or by telephoning 1800 019 115

Are you installing a crane or a lift on site?	<input type="checkbox"/>	<input type="checkbox"/>
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If YES, then the plant must be registered with NT WorkSafe. A fee applies. Contact NT WorkSafe or visit the NT WorkSafe website for registration forms.

### On the site

**You must be able to answer YES to all of the following to ensure you comply with safety on construction sites.**

Is the site fenced? See NT WorkSafe information bulletin <a href="#">03.01.05</a>	<input type="checkbox"/>	<input type="checkbox"/>
If your work site is near a public place, is the public protected from the hazards?	<input type="checkbox"/>	<input type="checkbox"/>
Has approved edge protection been installed, or are harnesses or other protection systems used where workers could fall from heights?	<input type="checkbox"/>	<input type="checkbox"/>
Is electrical power supply connected on site?	<input type="checkbox"/>	<input type="checkbox"/>
Are all electrical power tools and equipment protected by RCD's?	<input type="checkbox"/>	<input type="checkbox"/>
Does the electrical installation comply with AS/NZS 3012?	<input type="checkbox"/>	<input type="checkbox"/>
Are all electrical leads tested and tagged as per AS 3760?	<input type="checkbox"/>	<input type="checkbox"/>

putting safety first >



	Yes	No
Are any trenches deeper than 1.5m shored?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any first aid facilities on site?	<input type="checkbox"/>	<input type="checkbox"/>
Are all access-ways and work areas on the site clean from equipment and rubbish?	<input type="checkbox"/>	<input type="checkbox"/>
Do all scaffolders, riggers and crane operators working on the site hold a current licence to carry out their work?	<input type="checkbox"/>	<input type="checkbox"/>
Are all workers wearing personal protective equipment where required:		
• Head protection (items falling from above, bump hazards etc)	<input type="checkbox"/>	<input type="checkbox"/>
• Hearing protection (noisy equipment, eg power tools etc)	<input type="checkbox"/>	<input type="checkbox"/>
• Safety footwear	<input type="checkbox"/>	<input type="checkbox"/>
• Eye Protection (eg power tools, chipping, welding, chemicals etc)	<input type="checkbox"/>	<input type="checkbox"/>
• Protective clothing (welding, working with chemicals etc)	<input type="checkbox"/>	<input type="checkbox"/>
Do your workers have the required skills, knowledge, training and information to carry out the work required of them? (including new employees, apprentices, casual workers)	<input type="checkbox"/>	<input type="checkbox"/>
If there is welding/cutting/grinding done on site, have you assessed the associated hazards and used appropriate safety measures to eliminate or reduce the risks? See NT WorkSafe information bulletin <a href="#">03.01.07</a>	<input type="checkbox"/>	<input type="checkbox"/>
Is all scaffolding correctly erected with adequate foundations, in accordance with AS 1576: Parts 1– 6? (if unsure check manufacturer’s instructions or contact NT WorkSafe)	<input type="checkbox"/>	<input type="checkbox"/>
If workers are using hazardous chemicals are they aware of the dangers associated with their use, and do you have Material Safety Data Sheets (MSDS) for these chemicals?	<input type="checkbox"/>	<input type="checkbox"/>
Is appropriate lighting provided when work is carried out at night or in unlit areas?	<input type="checkbox"/>	<input type="checkbox"/>
Have toilet facilities been installed where there is no nearby access to such facilities?	<input type="checkbox"/>	<input type="checkbox"/>
Are portable water and hygiene facilities supplied?	<input type="checkbox"/>	<input type="checkbox"/>

**If you answered NO to any of these questions, you may be in breach of the legislation, and need to take appropriate corrective action.**

## Other requirements

The above list is not exhaustive, but covers some of the common problems encountered by NT WorkSafe officers when looking at construction work. Employers are responsible for the health and safety of their workers and any other persons that may be affected by their work. Occupiers of sites are responsible for ensuring that the condition of the site does not affect the health and safety of any person.

If you need further information on any of the items covered above, or any other matters relating to occupational health and safety, contact NT WorkSafe.

Copies of the legislation can be purchased from the Northern Territory Government Printing Office. A range of information bulletins and links to codes of practice on related topics are available on the NT WorkSafe website. [Australian Standards](#) are available from the Territory Construction Association, phone 8922 9666. Australian Standards can be viewed online by visiting the Northern Territory Library, Parliament House, phone 8999 7177.

## NT WorkSafe >

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