

# Application for a high risk work licence

This form is used to apply for a high risk work licence in accordance with Regulation 81 of the Work Health and Safety (National Uniform Legislation) Regulations.

Please refer to the bulletin high risk work licences for further information.

**Type of application:**      New          Renewal   

**Application fee:**

**New:** \$76.00      **Renewal:** \$63.00

TBC use only
Licence no:
Person number:
Date received:
Fee received: \$
Receipt no:
Received by (TBC staff name):

## 1. Applicant details

Surname:						
Given names:						
Date of birth:		Gender:	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Residential address:						
Suburb:		State:		Postcode:		
Is your postal address the same as above? (If no, complete below)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
Postal address:						
Suburb:		State:		Postcode:		
Home number:		Mobile number:				
Email address:						

## 2. Residence location

The Work Health Authority must issue a high risk work licence to an applicant who resides in the **Northern Territory** or if residing outside the Northern Territory circumstances exist that justify the grant of the licence [Regulation 89(2)(c)]. A circumstance to justify the grant of a licence is for example **fly in/fly out** workers on a Northern Territory mine site.

**Are you a fly in/fly out worker?**      Yes          No   

If No, continue with application form. If Yes, please supply the below contact information.

Employer name:					
Contact person:					
Phone number:					

## 3. Current licences relevant to the application

Do you hold an equivalent high risk work licence in another State or Territory?      Yes          No   

If yes, please provide details in below table.

Licence number	Type of licence i.e. forklift	State issued	Date of issue	Expiry date

A person may not hold more than one high risk work licence at any time. When applying for a high risk work licence you must identify and surrender any existing high risk work licences prior to a new licence being issued.

**4. Classes of high risk work licence being applied for** (tick all licence classes you are applying for)

Crane and Hoist Operations		Scaffolding Work	
Tower Crane (CT)	<input type="checkbox"/>	Basic Scaffolding (SB)	<input type="checkbox"/>
Self-erecting Tower Crane (CS)	<input type="checkbox"/>	Intermediate Scaffolding (SI)	<input type="checkbox"/>
Derrick Crane (CD)	<input type="checkbox"/>	Advanced Scaffolding (SA)	<input type="checkbox"/>
Portal Boom Crane (CP)	<input type="checkbox"/>	Dogging and Rigging Work	
Bridge and Gantry Crane (CB)	<input type="checkbox"/>	Dogging (DG)	<input type="checkbox"/>
Vehicle Loading Crane (CV)	<input type="checkbox"/>	Basic Rigging (RB)	<input type="checkbox"/>
Non-slewing Mobile Crane (CN)	<input type="checkbox"/>	Intermediate Rigging (RI)	<input type="checkbox"/>
Slewing Mobile Crane with a capacity up to 20 tonnes	<input type="checkbox"/>	Advanced Rigging (RA)	<input type="checkbox"/>
Slewing Mobile Crane with a capacity up to 60 tonnes	<input type="checkbox"/>	Pressure Equipment Operation	
Slewing Mobile Crane with a capacity up to 100 tonnes	<input type="checkbox"/>	Standard Boiler Operation (BS)	<input type="checkbox"/>
Slewing Mobile Crane with a capacity over 100 tonnes	<input type="checkbox"/>	Advanced Boiler Operation (BA)	<input type="checkbox"/>
Boom-type Elevating Work Platform (WP)	<input type="checkbox"/>	Turbine Operation (TO)	<input type="checkbox"/>
Materials Hoist (HM)	<input type="checkbox"/>	Reciprocating Steam Engine Operation (ES)	<input type="checkbox"/>
Personnel and Materials Hoist (HP)	<input type="checkbox"/>	Forklift Operation	
Concrete Placing Boom (PB)	<input type="checkbox"/>	Forklift Truck (LF)	<input type="checkbox"/>
Reach Stacker (RS)	<input type="checkbox"/>	Order Picking Forklift Truck (LO)	<input type="checkbox"/>

\*A High Risk Work Licence hierarchy is any group of classes that requires the entry level class prior to holding the higher level classes.

**5. Licence renewals**

Is your expiring licence issued by another WHS regulator? If yes, please provide reasons for requesting the renewal in the Northern Territory:	Yes <input type="checkbox"/> No <input type="checkbox"/>
I declare that I have maintained my competency to carry out the high risk work	Yes <input type="checkbox"/> No <input type="checkbox"/>
* If no, an assessment report must accompany this application within 60 days of the report being issued.	

**6. Licence cancellation/suspension/refusal details**

Have you ever been convicted or found guilty of any offence under the <i>Work Health and Safety (NUL) Act</i> or Regulations or under the Work Health and Safety (WHS) law of another State, Territory or the Commonwealth? (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you entered into an enforceable undertaking under the WHS Act or under the WHS law of another State, Territory or the Commonwealth? (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Licence cancellation/suspension/refusal details continued**

Have you ever had an equivalent high risk work licence under the WHS Act or Regulations or the WHS law of another State, Territory or the Commonwealth refused, or suspended or cancelled? (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been disqualified from applying for a high risk work licence? (If yes, please provide details below)	Yes <input type="checkbox"/> No <input type="checkbox"/>

**7. Proof of identity (ID)**

Applicants **must attach** either one of the following combinations: One primary and two secondary documents or two primary and one secondary documents from the list below. Proof of identity (ID) must include at least one type of primary identification plus ID that contains the applicant's current residential address, signature and date of birth. All documents must be legible, current or valid.

Primary document	Select
Australian birth certificate/card	<input type="checkbox"/>
Australian passport (note: passports are still valid for 2 years after expiry, unless cancelled)	<input type="checkbox"/>
Australian citizenship certificate	<input type="checkbox"/>
Australian drivers licence	<input type="checkbox"/>
Licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo i.e HRWL licence, working with children's card etc	<input type="checkbox"/>
Proof of Age Card issued by an Australian State or Territory	<input type="checkbox"/>
Identity document issued by an Aboriginal Land Council that has your photograph	<input type="checkbox"/>
Secondary document	Select
Photo ID card showing you are a Commonwealth, State or Territory Government employee	<input type="checkbox"/>
Medicare, centrelink or health care card	<input type="checkbox"/>
Credit card or debit card – one per bank only	<input type="checkbox"/>
Council rates notice with your name and current residential address	<input type="checkbox"/>
Utilities notice with your name and current residential address	<input type="checkbox"/>
Foreign drivers licence	<input type="checkbox"/>

**8. Receiving licence**

How do you wish to receive the licence?	Post <input type="checkbox"/>	Collection <input type="checkbox"/>
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**9. Declaration of applicant**

The information in this application is true and correct to the best of my knowledge.  
I consent to the Work Health Authority making enquiries and exchanging information with WHS regulators in other States, Territories or the Commonwealth regarding any matter relevant to this application. NT WorkSafe may also disclose your licence status to third parties who wish to verify your licence. Licence status refers to the issue and expiry date as well as any classes or conditions of your licence.

Name of applicant:			
Signature of applicant:		Date:	

## Checklist

Licence requirements	New	Renewal
Application is complete and signed	<input type="checkbox"/>	<input type="checkbox"/>
Payment of application fee.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of competency training (HRW Licence Assessment Report) attached. Assessment reports dated more than 60 days from the assessment date will not be accepted.	<input type="checkbox"/>	N/A
One clear, passport size photograph no more than 6 months old. Alternatively photographs can be taken at any Territory Business Centre.	<input type="checkbox"/>	<input type="checkbox"/>
Current licences – surrender of original licence if applicable.	<input type="checkbox"/>	<input type="checkbox"/>

## Privacy statement

The Department of Attorney-General and Justice complies with the Information Privacy Principles scheduled to the *Information Act*.

## Lodgement – Territory Business Centre

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin	Katherine	Tennant Creek	Alice Springs
Darwin Corporate Park Building 3 631 Stuart Highway, Berrimah	Shop 1, Randazzo Building. 18 Katherine Terrace.	Shop 2, Barkly House Cnr Davidson and Patterson Street.	Ground Floor, The Green Well Building. 50 Bath Street
<b>Phone address:</b> 1800 193 111	<b>Email address:</b> <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>		
<b>Postal address:</b> GPO Box 9800, Darwin, NT 0800			

## Payment details

Cash - Territory Business Centre	<input type="checkbox"/>
Cheque - payable to <b>RTM (Receiver to Territory Money)</b>	<input type="checkbox"/>
Credit card	<input type="checkbox"/>
Visa <input type="checkbox"/> MasterCard <input type="checkbox"/>	
Name on card:	
Credit card number:	Expiry:
I hereby authorise the Territory Business Centre to debit the above credit card for the amount of \$	
Signature of cardholder:	Date: